



**STATE OF
OHIO**
BOARD OF PHARMACY

Pharmacy Technician Reciprocity Guidance

Updated 9/19/2022

Effective April 1, 2022, OAC [4729:3-2-01](#) allows technicians registered in other states to reciprocate into Ohio. To qualify, applicants must have a pharmacy technician license or registration in another state and have actively worked as a pharmacy technician for at least one year within the previous three years prior to applying in Ohio.

IMPORTANT: Individuals holding technician trainee licenses in another state are not eligible for registration via reciprocity.

To apply for reciprocity, applicants must follow these steps:

1. Obtain an account with [eLicense Ohio](#) to apply for registration. More information on creating an account can be found [here](#).
2. As part of the application process, submit the technician reciprocity attestation form (www.pharmacy.ohio.gov/TechRec). The form should be submitted in lieu of training documentation. This form will allow the Board to verify contact information, license information, and employer information.

Training Program Certificate

Copy of your certificate or documentation indicating you have completed an approved pharmacy technician training program from an ASHP program, approved OH public high school, or US Government or Military.

[ADD ATTACHMENT](#)

3. The applicant must submit license or registration verification. Verification may be an online verification and must be uploaded by the applicant, not the state board or agency. Verification information must be uploaded electronically to the Training Program Certificate question referenced in Step 2. The applicant can attach more than one document.

77 South High Street, 17th Floor, Columbus, Ohio 43215

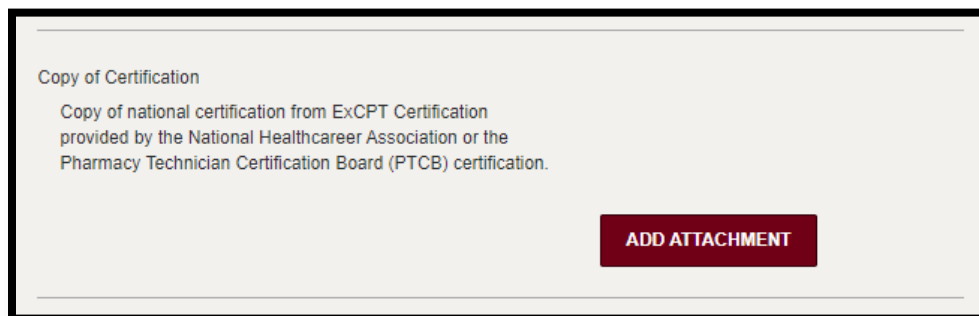
T: (614) 466.4143 | F: (614) 752.4836 | contact@pharmacy.ohio.gov | www.pharmacy.ohio.gov



4. Certified Pharmacy Technician applicants are required to provide documentation that they have a current pharmacy technician certification from an organization that has been recognized by the Board. The Board recognizes the following organizations:

- [ExCPT certification](#) provided by the National Healthcareer Association
- [Pharmacy Technician Certification Board certification](#)

Pharmacy technician certification must be uploaded electronically to the appropriate question in the Certified Pharmacy Technician application in [eLicense Ohio](#).



The image shows a screenshot of a software interface for uploading documents. It features a light gray background with a thin black border. At the top left, the text "Copy of Certification" is displayed. Below this, there is a description: "Copy of national certification from ExCPT Certification provided by the National Healthcareer Association or the Pharmacy Technician Certification Board (PTCB) certification." In the bottom right corner, there is a dark red rectangular button with the white text "ADD ATTACHMENT".

REMINDER: Individuals holding technician trainee licenses in another state are not eligible for registration via reciprocity.

Criminal Records Checks

All reciprocity applicants are required to complete Ohio Bureau of Criminal Investigation (BCI) and FBI background checks and fingerprinting. For more information, visit: <https://www.pharmacy.ohio.gov/documents/licensing/ptech/general/criminal%20background%20check%20information.pdf>

Additional Information

If you need additional information, the most expedient way to have your questions answered will be to e-mail the Board office by visiting: <http://www.pharmacy.ohio.gov/contact.aspx>.