



Resolution: Correctional Facility Destruction of Patient-Specific Controlled Substances

Approved 9/12/2017

A state or local correctional facility, as defined in section [5163.45](#) of the Revised Code, may engage in the on-site destruction of ultimate user (i.e. patient-owned) controlled substances in the custodial care of staff, as follows:

- (1) The correctional facility shall be licensed as a category III terminal distributor of dangerous drugs.
- (2) The responsible person shall have policies and procedures in place to ensure compliance with and shall comply with all the following:
 - a. Upon discontinuation of a patient's controlled substance medication, the responsible person, director of nursing or a licensed pharmacist and another responsible person-approved nurse or corrections officer, must document the removal of the patient's dangerous drugs from the medication cart or storage area and record the transfer of the drugs to a secure storage area for disposal.
 - b. The record of the controlled substances removed from the medication cart, or other area of storage, for disposal shall be made on a controlled substance proof-of-use sheet. A controlled substance proof-of-use sheet means a record utilized by a correctional facility that captures, at a minimum, the following information:
 - i. Date;
 - ii. Patient name;
 - iii. Drug name;
 - iv. Drug strength;
 - v. Quantity; and
 - vi. The positive identification of the two individuals responsible for removing the dangerous drugs from the medication cart, or other storage area, and transferring the drugs to the secure storage area.



- c. The responsible person, director of nursing or a licensed pharmacist and another responsible person-approved nurse or corrections officer, may destroy ultimate user controlled substances using an on-site method at the location licensed as a category III terminal distributor of dangerous drugs. Both individuals shall personally witness and document the destruction of the controlled substance medication. The on-site method does not have to meet the definition of non-retrievable in rule 4729-9-06 of the Administrative Code but must render the drug unavailable and unusable.
- d. A record of controlled substances destroyed shall be made, containing the date of destruction, patient name, drug name, drug strength, quantity, method of destruction and the positive identification of the two individuals listed in the previous paragraph of this resolution that are responsible for the destruction. The record of controlled substance destruction shall be maintained on-site at the location licensed as a terminal distributor of dangerous drugs for a minimum of three years and made available to the board of pharmacy upon request.
- e. Controlled substances shall be destroyed no later than ten days from the date the patient's controlled substance medication is removed from the medication cart or storage area in accordance with this resolution.