



---

## Pharmacist Renewal to Begin on July 17th

---

### Renewal Process

License renewal will begin on **Saturday, July 17, 2021**. An email notification will be sent out to pharmacists on July 17th indicating their license can be renewed. Renewal applications cannot be submitted before that date. Any license renewed after the expiration date of **September 15, 2021** will be assessed a late fee.

---

### eLicense Ohio

All renewal applications must be filed via the state's online licensing system – [eLicense Ohio](#). All licensees are required to have an account to renew and manage their Ohio pharmacist license.

Individuals who already have an account but forgot their password may reset the password by selecting "Forgot your password?". A password reset link will be emailed to you. The link expires after 24 hours, so reset your password as soon as possible!

Individuals who already have an account but have not logged on in the last 12 months may be required to reset their password. Follow the on-screen instructions to reset your password.

**It is highly recommended to use Google Chrome to access eLicense Ohio and when submitting the renewal application.**

For step-by-step guidance on how to register for an account on the eLicense site, visit: [www.pharmacy.ohio.gov/elicenseinstruct](http://www.pharmacy.ohio.gov/elicenseinstruct).

For assistance registering for an account or resetting a password in eLicense Ohio, please contact the eLicense Customer Service Center, which can be reached by calling 855-405-5514.

*The eLicense Customer Service Centers serves all Ohio Boards and Commissions licensees and applicants. Callers may experience hold times or delays during overlapping renewal cycles across the state's Boards and Commissions.*

---

### Renewal Fees

Pharmacist licenses have transitioned to a biennial (two-year) cycle. All licenses that are successfully renewed will receive a two-year license with an expiration date of **September 15, 2023**.

The biennial renewal fee for a pharmacist license is **\$250.00** and the eLicense System Transaction Fee of \$3.50\*. All renewal fees must be paid via Visa, Discover or MasterCard.

*\*The eLicense System Transaction Fee will be assessed on each license that is renewed in the eLicense Ohio system operated by the Ohio Department of Administrative Services. Licensing boards and commissions do not receive revenue from this fee. The transaction fee is nonrefundable.*

---

### 2021 Continuing Education Reporting Requirements

[Rule 4729:1-5-02](#) of the Ohio Administrative Code specifies the required minimum continuing education units (CEUs) pharmacists are required to obtain and aligns the reporting period to the biennial renewal cycle.

Specifically, pharmacists are required to obtain a minimum of 4.0 CEUs (40 hours) every two years prior to license renewal.

The following provides an overview of the Board's continuing education requirements:

- Any format (live, home study) is acceptable
- Minimum 40 hours (4 CEUs) total, which must include:
  - Minimum 2 hours medication errors/patient safety (ACPE -05)
  - Minimum 2 hours jurisprudence or law (ACPE -03) or Ohio Board of Pharmacy Approved Jurisprudence
  - **NOTE:** Only ACPE courses and CE from approved in-state providers (law and provision of volunteer healthcare services) are accepted. Some examples of courses that are not accepted include continuing medical education (CME) and continuing legal education (CLE).

**IMPORTANT:** Ohio-licensed pharmacists who hold a current license in states where continuing education is mandatory, have met the continuing pharmacy education requirements of that state, and who have not practiced pharmacy in Ohio **at any time** during the two years prior to the renewal date in which a pharmacist's license must be renewed, may renew their license without having to comply with the continuing education requirements.

Continuing education may be obtained from any of the following providers:

- An ACPE (Accreditation Council for Pharmacy Education) continuing education provider;
- An approved in-state provider of pharmacy jurisprudence programs; or
- An approved in-state provider of volunteer healthcare services.
- **NOTE:** Only ACPE courses and CE from approved in-state providers (law and provision of volunteer healthcare services) are accepted. Some examples of courses that are not accepted include continuing medical education (CME) and continuing legal education (CLE).

**REMINDER:** A pharmacist may satisfy continuing pharmacy education requirements by providing evidence at the time of renewal that the pharmacist has met the requirements of and is currently certified by one of the following Board approved pharmacy practice-specific specialty certification programs:

- Board of Pharmacy Specialties in Ambulatory Care Pharmacy
- Board of Pharmacy Specialties in Cardiology Pharmacy
- Board of Pharmacy Specialties in Compounded Sterile Preparations Pharmacy
- Board of Pharmacy Specialties in Critical Care
- Board of Pharmacy Specialties in Geriatric Pharmacy
- Board of Pharmacy Specialties in Infectious Diseases Pharmacy
- Board of Pharmacy Specialties in Nuclear Pharmacy
- Board of Pharmacy Specialties in Nutrition Support Pharmacy
- Board of Pharmacy Specialties in Oncology Pharmacy
- Board of Pharmacy Specialties in Pediatric Pharmacy
- Board of Pharmacy Specialties in Pharmacotherapy
- Board of Pharmacy Specialties in Psychiatric Pharmacy
- Certified Specialist in Poison Information

***Pharmacists who meet the continuing education requirements via a Board approved pharmacy practice-specific specialty certification are still required to obtain the required CEUs in pharmacy law (2-hours) and patient or medication safety (2-hours) listed above.***

Please review the continuing education guidance document, [www.pharmacy.ohio.gov/CE](http://www.pharmacy.ohio.gov/CE) for more information.

If you have any questions about these changes, please contact the Board via email at [contact@pharmacy.ohio.gov](mailto:contact@pharmacy.ohio.gov).

---

## Renewal Frequently Asked Questions

### **Will I receive a pocket-card which contains my license number and new expiration date?**

No. Recent changes to Ohio law eliminated the need for the issuance of a pharmacist identification card (i.e., pocket card). All pharmacists who successfully renew will receive an email indicating the license renewal was processed successfully. Pharmacists may verify their renewed license at [www.elicense.ohio.gov/oh\\_verifylicense](http://www.elicense.ohio.gov/oh_verifylicense). A printable version is available if a pharmacist wishes to have a paper copy.

### **Do I need to complete my continuing education (CE) prior to renewing?**

Yes, pharmacists will be required to attest to completing the required continuing education for the 2021 renewal cycle on the renewal application. A pharmacist must complete all CE requirements prior to renewing to truthfully attest on the renewal application.

### **How do I retire my license?**

Pharmacists who do not intend to renew their license should allow the license to lapse. Notification does not need sent to the Board. Pharmacists allowing their license to lapse will still receive communication about renewal requirements but can disregard those notices.

---

## 2021 Virtual Law Reviews and Responsible Person Roundtables

Join the State of Ohio Board of Pharmacy for a presentation to learn about the latest developments in pharmacy law and rules.

Law Review topics will include:

- New requirements for terminal distributors of dangerous drugs
- New outpatient pharmacy rules and inspection guide
- State of Ohio Board of Pharmacy COVID-19 response efforts
- Pharmacy compounding rules & implementation plan

Responsible Person Roundtable topics will include:

- Duties of a responsible person
- General provisions applicable to a terminal distributor of dangerous drugs
- Duty to report requirements
- Additional compliance resources

More information and registration instructions can be found [here](#).

---

### Free Online Law Quiz

The Board also offers a free online law CE quiz that provides one hour (0.1 CEU) of Board-approved jurisprudence continuing education. More information on the quiz can be found on the Board's [continuing education webpage](#).

---

**Please note that if you choose to unsubscribe from receiving emails, this unsubscribes you from all emails that are sent by the State of Ohio Board of Pharmacy, including renewal reminders. If you believe you have unsubscribed in error, please email [contact@pharmacy.ohio.gov](mailto:contact@pharmacy.ohio.gov) for assistance. If you would like to change the email address, please log into your [eLicense Ohio](#) account to update the email address on file.**