



## **OHIO PHARMACIST LICENSURE BY RECIPROCITY**

**Updated 4-20-2018**

This guidance document is intended to provide a comprehensive overview of obtaining an Ohio license via reciprocity. Please review this document in its entirety.

**If you need assistance logging into the [eLicense Ohio](#) portal or username and password help, please contact the Customer Service Center at [csc@ohio.gov](mailto:csc@ohio.gov) or by calling 614-728-4077 or 855-405-5514.**

For all other licensing related questions, please contact the Board's licensing department by email: [licensing@pharmacy.ohio.gov](mailto:licensing@pharmacy.ohio.gov).

### **RULE 4729:1:2-02 - CRITERIA FOR LICENSURE BY RECIPROCITY**

(A) An applicant seeking licensure as a pharmacist by reciprocity shall comply with all the following:

- (1) Be at least eighteen years of age.
- (2) Be of good moral character and habits.
- (3) Obtain a degree in pharmacy from a school of pharmacy approved by the state board of pharmacy.
- (4) Have met the applicable practical experience requirements by either:
  - (a) Successfully graduating after December 31, 2006 with a doctor of pharmacy degree (Pharm.D.) from a school of pharmacy approved by the state board of pharmacy; or
  - (b) Obtaining a total of at least one thousand seven hundred and forty hours of documented supervised practical experience in Ohio or any other state or jurisdiction in which the credentials are at least the equivalent of those required by this state at the time the experience was obtained. If the reciprocating state or jurisdiction requires less than the required hours, the board may grant internship credit for practice as a pharmacist.
- (5) Hold an active license or registration to practice pharmacy, which is in good standing, in a state or jurisdiction in which the credentials are at least the equivalent of those required by this state. Certification of these credentials shall be filed on forms provided by



the national association of boards of pharmacy (NABP) or similar forms recognized and approved by the board.

(B) An applicant who has met the requirements of the state or jurisdiction with which the applicant holds a certificate of good standing pursuant to a "Foreign Pharmacy Graduate Examination Commission (FPGEC)" certificate shall be required to establish proficiency in spoken English by providing evidence of the successful completion of the "Test of English as a Foreign Language, Internet-based test" (TOEFL iBT) pursuant to rule [4729:1-2-04](#) of the Administrative Code.

(C) Candidates who qualify for licensure by reciprocity shall personally appear before the full board within six months of the date that the application is filed with the board. Candidates who do not appear before the board within the six-month period must file a new application and fee for licensure by reciprocity, as the original application shall be deemed abandoned.

(D) Pursuant to section [4729.071](#) of the Revised Code, a candidate must submit electronic or ink fingerprint impressions for a criminal records check prior to receiving an initial license to practice as a pharmacist. A reciprocity candidate must submit fingerprint impressions no later than twelve months after the date the board receives the application materials. After twelve months, a candidate must submit a new application, the required fee, fingerprint impressions, and again personally appear before the board as described in this paragraph (C) of this rule.

## **STARTING THE PROCESS TO OBTAIN PHARMACIST LICENSURE IN OHIO**

Visit [www.pharmacy.ohio.gov/background](http://www.pharmacy.ohio.gov/background) to review instructions on obtaining a criminal records check (**instructions are also accessible on the Board's pharmacist licensing page**).

This document will explain how to obtain the appropriate background checks as a prerequisite for pharmacist licensure in Ohio. Please be advised that the Board must receive the results of a criminal background check before an Ohio pharmacist license can be issued.

Applicants will need to **FIRST** apply to NABP. When filling out the application, an applicant will need the following information:

- A head and shoulders passport photograph (two by two inches) taken within the previous six months
- Education history
- Practical experience before your original license was issued (i.e. internship hours)
- Examination history
- All pharmacist license information (current, active licenses and expired, inactive or lapsed licenses)
- Last two years of pharmacist-related employment
- Disclosures of actions related to a pharmacist license

**Note:** If you are taking the NAPLEX and have requested a score transfer(s), you do not have to apply for licensure transfer. e-LTP is only suitable for those pharmacists with an existing license.

Within 90 days, the applicant will need to **PRINT** the NABP application and **SUBMIT** it to the Board **by MAIL** with the required fee. If you are a veteran (including active duty) or the spouse of an active duty veteran, you will need to submit the [VETERAN WORKFORCE VERIFICATION](#) form for a fee waiver.

Mail to: State of Ohio Board of Pharmacy  
c/o Licensing Department  
77 S. High Street, 17<sup>th</sup> Floor  
Columbus, Ohio, 43215

**Checks or Money Orders can be made out to "Treasurer, State of Ohio"**

Ohio Initial License by Reciprocity	\$337.50
Service Fee	\$3.50
<b>Total Fee</b>	<b>\$341.00</b>

If the board determines that the application is complete and the applicant qualifies for licensure as an Ohio Pharmacist by reciprocity, the applicant receives notification to appear at the next scheduled Reciprocity Hearing.

- In order to complete licensure by reciprocity, the applicant must personally appear before the State of Ohio Board of Pharmacy at a Reciprocity Hearing within a six-month period. The applicant must confirm either verbally or in writing with the Board office, no later than two working days before the Hearing, the applicant's attendance at the Hearing.
- If the applicant cancels or postpones to the next hearing, it will be the applicant's responsibility to contact the Board office to arrange for attendance at a Reciprocity Hearing within six months of the date that the application was filed with the Board. Reciprocity Hearings are held during each regularly scheduled Board meeting.

## WELCOME TO THE STATE OF OHIO BOARD OF PHARMACY

Thank you for visiting our website. The State of Ohio Board of Pharmacy is the single state agency in Ohio responsible for administering and enforcing laws governing the practice of pharmacy and the legal distribution of drugs. Here you'll find information and resources to assist healthcare professionals, law enforcement and the public in

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### RECENT UPDATES

- > For Prescribers - New Limits on Prescription Opioids for Acute Pain
- > For Pharmacists - New Limits on Prescription Opioids for Acute Pain

- A candidate who does not appear before the Board within the six-month period must submit a new application and fee for licensure by reciprocity.
- A candidate may go to an approved Ohio Web Check (BCI & FBI) provider agency to provide fingerprints electronically for a criminal background check or may submit fingerprints using ink impressions pursuant to [rule 4729:1-2-05](#) of the Administrative Code.

Once the application and all requirements are completed. The candidate will receive and email notification with licensing information. The Certificate of Licensure (wall certificate) is mailed when it is received from the printer. Processing time is approximately six to eight weeks.

ALL APPLICATIONS FOR LICENSURE TO PRACTICE PHARMACY IN OHIO MUST BE MADE UNDER OATH BEFORE A QUALIFIED OFFICER. It is a Misdemeanor of the First Degree for any person to make a false statement under oath.

YOU MAY NOT PRACTICE AS A PHARMACIST IN OHIO UNLESS YOU HOLD A CURRENT OHIO LICENSE TO PRACTICE. It is a Misdemeanor of the Third Degree to practice pharmacy in Ohio without a current Ohio license. A monetary penalty of \$500.00 may be imposed by the Board for each day of practice without a license, and a person may also be imprisoned for not more than 60 days for each day's violation.