Technician Registration Update

Updated 4.13.2018

Due to the high volume of applications received in the month of March, not all technicians may be issued a valid registration by the registration deadline (April 6, 2018). To address this issue, the Board has adopted the following resolution:

Resolution: Technician Registration

Adopted 4/9/2018

All technicians who submitted application materials for registration by 11:59 pm on April 6, 2018 will be issued an email notification by the Board indicating the person may practice as the technician classification (trainee, registered or certified) for which the application was submitted. In lieu of the email notification, an applicant or employer may also use the Board's online registration status website to demonstrate the submission of an application by 11:59 pm on April 6, 2018.

A pharmacy technician applicant subject to this resolution must submit all outstanding documentation by 11:59 pm on May 11, 2018 or their license will be deemed abandoned in accordance with rule 4729:3-1-01 of the Administrative Code. An application that is deemed abandoned no longer entitles the applicant to continue to practice in accordance with this resolution.

Pharmacy technician applicants subject to this resolution who submit all required documentation by 11:59 pm on May 11, 2018 may continue to practice until June 8, 2018, unless otherwise notified by the Board in a Notice of Opportunity Hearing Letter proposing to deny the applicant's registration. On June 9, 2018, all individuals working as a pharmacy technician or technician trainee must hold a valid registration issued by the Board.

This resolution replaces Resolution R-2018-269 that was approved on March 5, 2018.

Starting on April 7, 2018, all technicians who have applications pending with the Board will be notified of their pending status via email. This pending status notification will indicate the person may continue to practice as a technician. Such notification should be honored by employers.
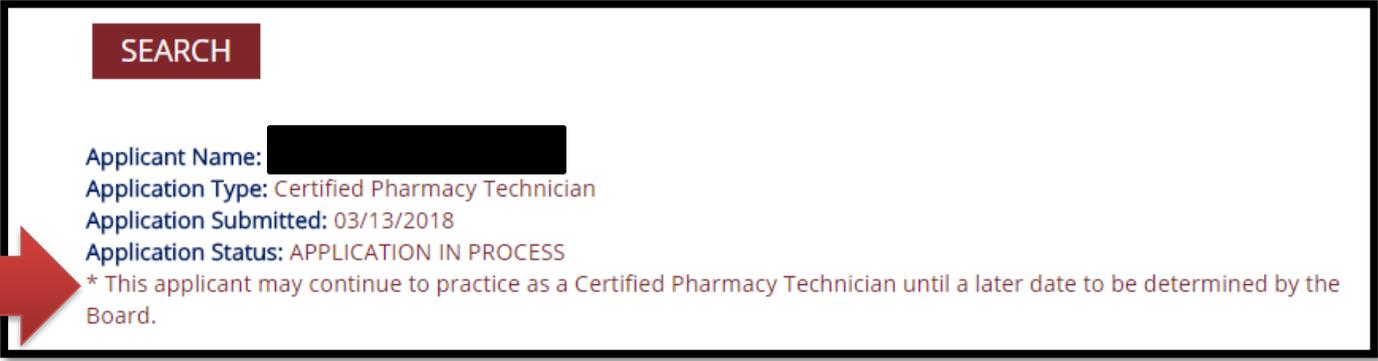
Pending status notification emails will be provided to all technician applicants who submit an application and fee by 11:59 pm on April 6, 2018. **Notification emails will be sent out no later than Saturday, April 7, 2018.**

Be advised that the provisions of the Board Resolution <u>do not</u> apply to individuals who submit technician registration applications after April 6, 2018.

In addition, the Board recently created a searchable database to allow technicians and employers to verify a technician's registration status. The database can be accessed by visiting: www.pharmacy.ohio.gov/TechSearch. **Verification using this database can be used in lieu of the notification email provided to the applicant by the Board and should be honored by employers.**

For pending applicants, the search feature will indicate if the applicant may continue to practice as a technician per the resolution above (see screenshot on next page).

IMPORTANT UPDATE ON TECHNICIAN APPLICATION

Effective April 10, 2018, the technician application will be taken offline to prepare for the transition to the state's new e-license system. Applications submitted prior to April 10, 2018 will transfer to the new system and additional instructions will be provided during the transition period.

Individuals seeking registration as a pharmacy technician **<u>will not</u>** be able to submit applications for registration until the new system goes live on April 23, 2018.

NOTE: Notifications allowing an individual to practice as a pharmacy technician <u>will not</u> be provided to individuals submitting new applications starting April 23, 2018.

While individuals will not be able to submit an application until April 23, 2018, there are steps they can take to ensure that their applications are processed in a timely manner once the new system goes live. These steps include:

1. Submit fingerprints for the required BCI and FBI background check. Background check information can be accessed here.

2. Ensure all required forms are completed and signed. Review the appropriate application instructions on the technician registration website (www.pharmacy.ohio.gov/tech) for more information on the required forms.

3. Make sure all required documentation is scanned in .PDF format to allow for uploading to the new system.