

STATEMENT OF PRECEPTOR AND PRACTICAL EXPERIENCE AFFIDAVIT

Rule 4729-3-06 [Effective 04/27/2007]

- (A) At the beginning of internship, or if there is a change in preceptor or employment site, the intern must submit a completed statement of preceptor form within thirty days of the occurrence to the state board of pharmacy. The filing of a statement of preceptor form is not required for a change of preceptor or internship site related to a school of pharmacy academic program.
- (B) If an intern has graduated after December 31, 2006 without obtaining a doctor of pharmacy degree (Pharm.D.) from a school of pharmacy approved by the "Accreditation Council for Pharmacy Education (A.C.P.E.)" and the state board of pharmacy, the intern must obtain one thousand five hundred hours of supervised practical experience, pursuant to paragraphs (A)(2), (B), and (C) of rule 4729-3-05 of the Administrative Code, to satisfy the requirement to take the examinations. The intern is responsible for submitting the following required forms to certify the hours and supervision:
- (1) A statement of preceptor form must be received by the state board of pharmacy for each pharmacy intern within thirty days of beginning internship under a preceptor's supervision.
 - (a) No credit will be given for practical experience obtained prior to thirty days of the date that the statement of preceptor form is received by the board office; except, in the event of extraordinary circumstances and when due to no fault of the intern, the board may accept a retroactive date of filing for the statement of preceptor.
 - (b) The intern must file a statement of preceptor form whenever he/she changes internship sites and/or preceptors.
 - (2) A practical experience affidavit form must be used to submit evidence of practical experience for internship credit.
 - (a) Practical experience reported on the affidavit shall be the total number of actual clock hours worked during the reported time period rounded to the nearest hour. The hours reported must be able to be documented by payroll or other records which may be examined by the state board of pharmacy upon reasonable notice.
 - (b) Practical experience affidavits must be signed by the preceptor and submitted to the state board of pharmacy. In the event of the unavailability of the preceptor's signature due to extraordinary circumstances and due to no fault of the intern, the board may accept an alternative method for verification of a practical experience affidavit.
 - (c) Practical experience affidavits for a calendar year may be submitted at any time, except that they must be received in the board office or postmarked no later than the first day of March of the following year.
 - (d) No internship credit shall be granted by the board for practical experience obtained before registration as an intern or during a period when the intern's registration has lapsed.

(C) Statement of preceptor and practical experience affidavit forms may also be used to document any additional hours desired by the intern.

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