



## Ohio Pharmacist Licensure by Reciprocity

**Updated 1/14/2025**

This guidance document is intended to provide a comprehensive overview of obtaining an Ohio pharmacist license via reciprocity. Please review this document in its entirety.

### **Criteria for licensure by reciprocity:**

The Ohio Board of Pharmacy has outlined the criteria for licensure as a pharmacist by reciprocity in [section 4729:1-2-02 of the Ohio Administrative Code](#). These criteria include the following:

An applicant seeking licensure as a pharmacist by reciprocity shall:

- Be at least eighteen years of age.
- Obtain a degree in pharmacy from a school of pharmacy approved by the Ohio Board of Pharmacy.
- Have met the applicable practical experience requirements by either:
  - Successfully obtained a Doctor of Pharmacy degree (Pharm.D.) after December 31, 2006, or
  - Obtained a minimum total of 1,740 hours of documented supervised practical experience in Ohio or any other state or jurisdiction. If necessary, the Board may grant internship credit for practice as a pharmacist.
- Hold an active license or registration to practice pharmacy, which is in good standing, in another state or jurisdiction.
- *If the applicant is a foreign pharmacy graduate, they shall obtain a Foreign Pharmacy Graduate Examination Committee (FPGEC) Certification as well as demonstrate proficiency in English by successfully completing the Test of English as a Foreign Language Internet-Based Test (TOEFL iBT).*

## **Application requirements and steps to obtain a pharmacist license by reciprocity in Ohio:**

- 1. Submit a license transfer application to NABP through the electronic license transfer program (eLTP) via your [NABP e-profile](#).** Account creation instructions can be found on [NABP's website here](#). The eLTP application has a required fee of \$300 and \$100 for additional states paid to NABP. Once your application is successfully processed, NABP electronically submits your application to the applicable board(s) of pharmacy for evaluation.
- 2. Submit an application for a pharmacist license to the Ohio Board of Pharmacy via [eLicense Ohio](#).** Indicate the application type as Reciprocity. The reciprocity application has a required fee of \$337.50 and eLicense transaction fee of \$3.50 paid to the Board. Acceptable forms of payment include Visa, MasterCard, and Discover.

The application must be submitted electronically via eLicense Ohio; paper applications will not be accepted. If you do not have an eLicense Ohio account, you will need to create one. Step-by-step instructions for account registration can be found on the Board's website [here](#). For assistance with account registration and password resets, please contact the eLicense Ohio Customer Support Center at 855-405-5514, Monday – Friday, 8 am to 5 pm.

**NOTE: An applicant's eLTP application submitted to NABP will not be reviewed until the reciprocity application and payment are received to the Board.**

- 3. Submit fingerprints for Ohio BCI&I and FBI criminal records checks.** Applicants can choose to submit their fingerprints one of two ways:
  - (1) In person at a WebCheck agency, or
  - (2) Manual inked fingerprint impressions mailed directly to Ohio BCI.

The [Criminal Records Check Information guidance document](#) provides more information and guidance on how to obtain the correct background checks.

Please be advised that the Board must receive your background check results within six (6) months from the date the application was submitted and before we can issue a license. The results of any previous background checks completed as part of your academic program or employment are not applicable.

It is strongly recommended that fingerprints be submitted the day of or prior to attendance at a reciprocity hearing (step #4).

Once an applicant attends a reciprocity hearing and background check results are received and reviewed, the applicant will be issued a license. Notification will be sent via email. An official wall certificate will be sent by mail approximately six to eight weeks after licensure is awarded.

- 4. Complete the Reciprocity Review and Quiz within six (6) months.** Once an applicant completes the previous steps and their background check results are received by the Board, they will be eligible to complete [the Reciprocity Review and Quiz](#). Applicants will receive an email from the Board with their Security Code, which will allow them to log into the Reciprocity Review and Quiz website. *Please note, applicants ONLY have three attempts to pass the quiz. Failure to pass the quiz within three attempts will result in their application being abandoned and application fee forfeited. In addition, applicants only have six months to complete the review and quiz before their application is deemed abandoned and application fee forfeited.*

**\*Applicants who have not met the Board's examination requirements will be required to take the Ohio MPJE. Please see FAQ 1 below.**

**NOTICE TO VETERANS, ACTIVE-DUTY MILITARY PERSONNEL, AND MILITARY SPOUSES:** This requirement does not apply to veterans, active-duty military personnel, and military spouses. For more information on veteran pathways to licensure, please visit: [www.pharmacy.ohio.gov/PharmVet](http://www.pharmacy.ohio.gov/PharmVet) .

## Frequently Asked Questions

### Q1) Will I be required to take the Ohio MPJE?

A1) Effective March 4, 2024, any pharmacist applicant for reciprocity initially licensed on or after January 1, 2018, and who has not successfully passed any state or jurisdiction's MPJE or an approved state law examination, will be required to take the Ohio MPJE in lieu of completing the reciprocity course/hearing. Approved state law examinations are Arkansas, California, and Puerto Rico.

Applicants must register for the Ohio MPJE via their NABP e-Profile and pay the required fees. Applicants will be given one year of eligibility to take and pass the exam. If after one year, an

applicant has not successfully passed the Ohio MPJE, the application will be abandoned, and the application fee forfeited.

**Q2) What if I am unable to complete the review and quiz within six months of being granted access to the review and quiz by the Board?**

A2) Your application will be abandoned and fee forfeited. You must reapply for licensure by reciprocity via eLicense Ohio and pay the required fee.

**Q3) Do I have to hold a license or registration to practice pharmacy in another state for any period of time before I can apply for reciprocity to Ohio?**

A3) No, Ohio regulations do not have a “waiting period” before a pharmacist can apply for reciprocity.

**Q4) I am a recent graduate from a school of pharmacy and have applied to transfer my NAPLEX score to Ohio, do I have to also complete the license transfer application (eLTP) with NABP?**

A4) No, graduates who have requested a NAPLEX score transfer do not need to complete the eLTP application. Instead, the graduate shall take the Ohio MPJE exam. eLTP is only suitable for those pharmacists with an existing license.

**Q5) I have completed all of the requirements but have not yet received my license, can I practice pharmacy in Ohio while my application is still “In Review”?**

A5) No, you may not practice as a pharmacist in Ohio unless you hold a current, active Ohio pharmacist license to practice. It is a misdemeanor of the third degree to practice pharmacy in Ohio without a current Ohio license. A monetary penalty of \$500.00 may be imposed by the Board for each day of practice without a license, and a person may also be imprisoned for not more than sixty days for each day’s violation.

Once an applicant has completed all of the reciprocity requirements, the Board will issue the license in 5-7 business days. Any questions regarding your license can be sent directly to [new.license@pharmacy.ohio.gov](mailto:new.license@pharmacy.ohio.gov).

**Contact Information**

- **NABP Customer Service**  
<https://nabp.pharmacy> Monday-Friday,  
10 am to 6 pm ET  
847-391-4406  
[help@nabp.pharmacy](mailto:help@nabp.pharmacy)
  
- **Ohio Board of Pharmacy**  
[www.pharmacy.ohio.gov](http://www.pharmacy.ohio.gov)  
Monday-Friday, 8 am to 5 pm ET  
614-466-4143  
[licensing@pharmacy.ohio.gov](mailto:licensing@pharmacy.ohio.gov)
  
- **eLicense Ohio Customer Support Center**  
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