



Guidance Document: Pick-Up Station Rule

Updated 2-25-2017

Effective February 19, 2017, rule [4729-5-10](#) of the Ohio Administrative Code, which permits entities (known as pick-up stations) to receive patient-specific prescription medication on behalf of the end user/patient, **removes the requirement that a pharmacy or entity serving as a pick-up station submit notification to the Board of Pharmacy.**

Please note: While the notification/form submission requirement has been removed, a licensee is still expected to meet the requirements of the rule. Please review the updated rule in full: <http://codes.ohio.gov/oac/4729-5-10>

To assist in the implementation of this rule change, the Board has developed the following guidance document. Should you need any additional assistance, e-mail the Board office by visiting: www.pharmacy.ohio.gov/contact.aspx. Make sure to select "Terminal Distributor of Dangerous Drugs" as the subject line.

Q1) What should I do with the pick-up station forms/notifications submitted to the Board prior to the rule change?

These forms should be treated as any record associated with the distribution of dangerous drugs and must be maintained by a terminal distributor for a minimum of three years from the date the form was submitted.

Q2) Am I required to submit anything to the Board prior to serving as a pick-up station?

No. Effective 2-19-2017, an entity acting as a pick-up station is no longer required to submit documentation to the Board. Please review Q5 of this document for those requirements.

Q3) Am I required to submit anything to the Board prior to providing patient-specific medications to a pick-up station?

No. Effective 2-19-2017, a pharmacy sending patient-specific medications to a pick-up station is no longer required to submit documentation to the Board. A pharmacy is required to meet specific requirements as stated in the rule.



Q4) I submitted documentation the week prior to the rule change. Should I wait for approval of the documentation before acting as or sending medications to a pick-up station?

No. Any pending requests will not be reviewed by the Board. If the pharmacy and the pick-up station are in compliance with the requirements of rule 4729-5-10, then the pharmacy may begin the shipment of patient-specific prescription medications.

Q5) What are the requirements for serving as a pick-up station?

In order to receive patient-specific prescription medications on behalf of a patient, the entity serving as the pick-up station must meet one of the following:

- (1) The site is licensed as a terminal distributor of dangerous drugs pursuant to Chapter 4729. of the Revised Code;
- (2) The site is exempted from licensure as a terminal distributor pursuant to section [4729.541](#) of the Revised Code;
- (3) Or a waiver is granted by the board.

Please see question Q7 of this document regarding personal residences, including assisted living facilities.

Q6) How do I know if my facility is exempt from licensure as a terminal distributor of dangerous drugs?

Exempted entities typically include some, but not all, prescriber practices based upon business type. For more information on such exemptions, please visit:
<http://www.pharmacy.ohio.gov/prescriberTDDD>

Q7) Is an assisted living facility, halfway home, group home or other residence considered a pick-up station if that location receives patient-specific medications for a resident?

No. These are considered the residences of the patient and therefore such facilities would not be considered a pick-up station. The personal residence of a patient is not considered a pick-up station, including nursing homes or other residential care facilities.

Q8) How do I request a waiver listed in Q5 of this document from the Board?

To request a waiver from having to meet the criteria to act as a pick-up station, please submit a request to contact@pharmacy.ohio.gov. Your request should include your contact information as well as a detailed narrative of why an exemption is requested. **BE ADVISED: A "waiver" is not the same as the previously required pick-up station waiver or notification. It is a waiver to allow a non-licensed (or non-exempted site) to possess patient-specific prescription medications (see Q5).**

For More Information

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