



OHIO PHARMACIST RENEWAL

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ANYONE PRACTICING PHARMACY IN OHIO SHALL HAVE A CERTIFICATE OF LICENSURE (wall license) AND AN ACTIVE LICENSE TO PRACTICE IN OHIO. SUCH LICENSE SHALL BE RENEWED ANNUALLY AS LONG AS THE INDIVIDUAL CONTINUES TO PRACTICE PHARMACY IN OHIO OR WISH TO MAINTAIN AN OHIO LICENSE.

PHARMACIST RENEWAL

- A. All pharmacist licensure expires on September 15th of each year.
- B. If a pharmacist renewal is not completed after September 15th, the pharmacist's license is considered expired and is not legally licensed to actively engage in the practice of pharmacy in the state of Ohio.
- C. The renewal application can be found and submitted electronically at <http://www.pharmacy.ohio.gov/Licensing/Renewal.aspx>
 - The fee is \$125.00
 - Payments are made directly on the online website
 - ETF (Electronic funds transfer)
 - Credit Card or prepaid MasterCard or Visa
- D. Reporting of Pharmacy Continuation is due by September 15 of every year. Please visit the [Continuing Education guidance document](#) for the reporting requirements.

INACTIVE LICENSE STATUS

- A. Ohio does not have an "inactive" status for pharmacists.

EXPIRED LICENSE STATUS

- A. Failure to renew does not revoke the Certificate of Licensure (*R.Ph.*) but the privilege to actively engage in the practice of pharmacy in Ohio expires.
- B. When an Ohio Pharmacist license expires, the individual's license is removed from Board of Pharmacy communication which includes renewal notices.



RENEWING/REINSTATING AN EXPIRED LICENSE

- A. If a pharmacist license has expired for less than 3 years, the fee for reinstatement is \$162.50.
- a. The pharmacist may renew online at <http://www.pharmacy.ohio.gov/Licensing/Renewal.aspx>
 - b. The pharmacist is required to show evidence of continuing pharmacy education (C.P.E.), taken within the three years immediately preceding the actual date of renewal. All required continuation documents must be submitted to the Board of Pharmacy by mail. Please visit the continuation education audit FAQ document for CE requirements.
- B. If a pharmacist license has lapsed for more than three years, the applicant must pass an examination for registration. This examination shall consist of the NAPLEX examination and the MPJE examination. He/she must submit two applications properly completed, signed, and dated with the appropriate fees (contact the Board office for exact amounts).
- EXCEPT, that a person who has continually practiced pharmacy in another state under a certificate issued by the authority of such state, may reinstate their Ohio Pharmacy License upon submitting the required reinstatement application, check or money order in the amount of \$337.50, proof of CE listing approved programs taken within the three years immediately preceding the actual date of application. Please visit the continuation audit FAQ document and guidance document for CE requirements at the [Boards website](#).
- C. Any individual whose license was not renewed because of active in the armed forces of the United States may renew the expired license at \$125.00 by providing satisfactory evidence of honorable discharge or separation under honorable conditions within six months of such discharge, if not otherwise disqualified because of mental or physical disability. The reinstatement application must be accompanied by proof of CE listing approved programs taken within the three years immediately preceding the actual date of application. Please visit the continuation audit FAQ document and guidance document for CE requirements at the [Boards website](#)

General Information

- A. In order to reciprocate an Ohio license to another state, the individual must be licensed in Ohio and possess an active and current identification card.
- B. Every pharmacist who changes his/her mailing address shall notify the Board of Pharmacy, in writing, of the new address within 30 days after the effective date of such change.
- C. Every pharmacist who changes his/her place of employment shall notify the Board of Pharmacy, in writing, of the address of the principal place where they practice their profession, within 30 days, after they have commenced such practice and have caused their certificate of licensure to be conspicuously displayed in such place as required under Section 4729.12 of the Ohio Revised Code.
- D. A pharmacist who has a legal change of name shall report the change to the Board of Pharmacy within 30 days from the effective date of such change.
1. Requests for name change shall be accompanied by one of the following:
 - a. A notarized affidavit.
 - b. A certified copy of a court record.
 - c. A certified copy of a marriage certificate.

2. Requests for a duplicate certificate of licensure and/or an identification card, to be issued in the new name, shall be notarized and accompanied by the following:
 - a. The certificate of licensure and/or identification card issued in the original name, and
 - b. The required fee(s).
 - i. \$22.50 for duplicate wall certificate.