



OHIO PHARMACIST RENEWAL

Updated 12/7/2017

ANYONE PRACTICING PHARMACY IN OHIO SHALL HAVE A CERTIFICATE OF LICENSURE (wall license) AND AN ACTIVE LICENSE TO PRACTICE IN OHIO. SUCH LICENSE SHALL BE RENEWED ANNUALLY IF THE INDIVIDUAL CONTINUES TO PRACTICE PHARMACY IN OHIO OR OTHERWISE SEEKS TO MAINTAIN AN OHIO LICENSE.

PHARMACIST RENEWAL

- A. All pharmacist licensure expires on September 15th of each year.
- B. If a pharmacist renewal is not completed after September 15th, the pharmacist is license is considered expired and is not legally authorized to actively engage in the practice of pharmacy in the state of Ohio.
- C. The renewal application can be found and submitted electronically at <http://www.pharmacy.ohio.gov/renew>
 - The fee is \$125.00
 - Payments are made directly on the renewal website by either:
 - ETF (Electronic funds transfer)
 - Credit Card or prepaid MasterCard or Visa
- D. Depending on the renewal year, a licensee may also be required to complete continuation education requirements. For more information, please visit the [Continuing Education Guidance Document](#).

INACTIVE LICENSE STATUS

- A. Ohio does not have an "inactive" status for pharmacists.

EXPIRED LICENSE STATUS

- A. Failure to renew does not revoke the Certificate of Licensure (*R.Ph.*) but the privilege to actively engage in the practice of pharmacy in Ohio expires.
- B. When an Ohio Pharmacist license expires, the individual's license is removed from Board of Pharmacy communication, which includes renewal notices.

RENEWING/REINSTATING AN EXPIRED LICENSE

- A. If a pharmacist license has expired for less than 3 years, the fee for reinstatement is \$162.50.
 - a. The pharmacist may renew online at <http://www.pharmacy.ohio.gov/renew>



- b. The pharmacist is required to show evidence of continuing pharmacy education, taken within the three years immediately preceding the actual date of renewal. All required continuation documents must be submitted to the Board of Pharmacy by mail. For more information, please visit the [Continuing Education Guidance Document](#).
- B. If a pharmacist license has lapsed for more than three years, the applicant must pass an examination for licensure. This examination shall consist of the NAPLEX examination and the MPJE examination. The applicant must submit two completed applications with the appropriate fees. For more information, please visit the [Licensure Examination Guidance Document](#). The applicant must also resubmit to a [criminal records check](#).
 - a. **EXCEPTION:** If a person who has continually practiced pharmacy in another state under a license issued by the authority of such state, may reinstate their Ohio Pharmacy License upon submitting a new application, check or money order in the amount of \$337.50, proof of continuing education taken within the three years immediately preceding the actual date of application. For more information, please visit the [Continuing Education Guidance Document](#). The applicant must also resubmit to a [criminal records check](#).
- C. A holder of an expired license shall be granted a renewal of the license or certificate by the state board of pharmacy at the usual cost of \$125.00 without penalty and without re-examination if not otherwise disqualified because of mental or physical disability and if either of the following applies:
 - a. The license or certificate was not renewed because of the holder's service in the armed forces.
 - b. The license or certificate was not renewed because the holder's spouse served in the armed forces of the United States or a reserve component of the armed forces and the service resulted in the holder's absence from this state.

The reinstatement application must be accompanied by proof of CE listing approved programs taken within the three years immediately preceding the actual date of application. For more information, please visit the [Continuing Education Guidance Document](#).

General Information

- A. To reciprocate an Ohio license to another state, the individual must have an active license in Ohio.
- B. Every pharmacist who changes their mailing address shall notify the Board of Pharmacy, in writing, of the new address **within 30 days** after the effective date of such change. The required form is available on the [pharmacist licensing page](#).
- C. Every pharmacist who changes their place of employment shall notify the Board of Pharmacy, in writing, of the address of the principal place where they practice their profession, **within 30 days**, after they have commenced such practice. The required form is available on the [pharmacist licensing page](#).

- D. A pharmacist who has a legal change of name shall report the change to the Board of Pharmacy **within 30 days** from the effective date of such change. The required form is available on the [pharmacist licensing page](#).
- a. Requests for name change shall be accompanied by one of the following:
 - i. A notarized affidavit.
 - ii. A certified copy of a court record.
 - iii. A certified copy of a marriage certificate.
 - b. Requests for a duplicate certificate of licensure, to be issued in the new name, shall be notarized and accompanied by the following:
 - i. The certificate of licensure and/or identification card issued in the original name, and
 - ii. The required fee of \$22.50 for duplicate wall certificate.