



## **Technician Registration Update**

**Updated 3.12.2018**

While the deadline for technician registration is April 6, 2018, the Board understands that, due to the high volume of applications, not all technicians may be issued a valid registration by this date. To address this issue, the Board has adopted the following resolution:

*Resolution: Technician Registration Deadline*

*Adopted 3/5/2018*

*All technicians who submit application materials for registration by 11:59 pm on April 6, 2018 will be issued a notification by the Board indicating the person may practice as the technician classification (trainee, registered or certified) for which the application was submitted. The notification will be valid until a date to be determined by the Board at the April 2018 meeting.*

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Starting on April 6, 2018, all technicians who have applications pending with the Board will be notified of their pending status via email. This pending status notification will indicate the person may continue to practice as a technician. Such notification should be honored by employers. The Board will issue another resolution in April indicating when individuals issued a notification will have to demonstrate they have a valid registration to practice as a pharmacy technician (i.e. when an employer should confirm the individual has an active registration).

Pending notification emails will be provided to all technician applicants who submit an application and fee by 11:59 pm on April 6, 2018.

In addition, the Board will publish a roster of technician applicants that have received a notification from the Board indicating they may continue to practice as a technician until the date established by the Board. This will be published on the Board's technician website: [www.pharmacy.ohio.gov/tech](http://www.pharmacy.ohio.gov/tech).

### **IMPORTANT UPDATE ON TECHNICIAN APPLICATION**

On April 10, 2018, the technician application will be taken offline to prepare for the transition to the state's new eLicense system. Applications submitted prior to April 10,



2018 will transfer to the new system and additional instructions will be provided during the transition period.

Individuals seeking registration as a pharmacy technician **will not** be able to submit applications for registration until the new system goes live on April 23, 2018.

**NOTE: Notifications allowing an individual to practice as a pharmacy technician will not be provided to individuals submitting new applications starting April 23, 2018.**

While individuals will not be able to submit an application until April 23, 2018, there are steps they can take to ensure that their applications are processed in a timely manner once the new system goes live. These steps include:

1. Submit fingerprints for the required BCI and FBI background check. Background check information can be accessed [here](#).
2. Ensure all required forms are completed and signed. Review the appropriate application instructions on the technician registration website ([www.pharmacy.ohio.gov/tech](http://www.pharmacy.ohio.gov/tech)) for more information on the required forms.
3. Make sure all required documentation is scanned in .PDF format to allow for uploading to the new system.